

## GUIDELINES

### R. K. Mellon Family Scholarship of the Ligonier Valley Endowment

The following criteria are applicable to the **R. K. Mellon Family Scholarship of the Ligonier Valley Endowment**, which was created at The Pittsburgh Foundation:

1. Student must be a resident of the geographic area comprising the Ligonier Valley School District.
2. Student must be a graduating senior.
3. Student must have a minimum Grade Point Average of **3.5**.
4. Student must plan to attend a two- or four-year college or technical school.
5. Student must be currently involved in volunteer or community activities within the Ligonier Valley.
6. Applicants will be required to write a short essay about themselves.
7. Committee may interview finalists.

Final selection of the scholarship winners will be decided (subject to the approval of the Board of Governors of The Ligonier Valley Endowment) by a Scholarship Advisory Committee. The decision will be ratified by the Board of the Pittsburgh Foundation at their June meeting. *No member of the Advisory Committee, or his or her immediate family, is eligible for scholarship assistance during his or her tenure on the Advisory Committee.*

The Ligonier Valley Endowment and the Pittsburgh Foundation shall notify the chosen scholarship recipient(s) of its decision annually in May. The scholarship payment will be made after The Ligonier Valley Endowment's August Board Meeting, and after the student verifies the school he or she will be attending. Payment will be made directly to the school for the student.

For students seeking financial aid (see information below), scholarship award payment is usually disbursed over the first year but may be disbursed over one year and up to four years depending on the advice you receive from the institution you choose.

#### **IMPORTANT INFORMATION:**

**If you are a student applying for financial aid, each scholarship applicant is strongly advised to contact the financial aid office of each of the post-secondary school(s) applied to for admission to determine how scholarship awards may impact a financial aid package. Each school entity has its own policy guidelines so it is very important to contact each school. Ask for written verification of school policy and make sure you understand the guidelines.**

**R. K. Mellon Family Scholarship of the Ligonier Valley Endowment  
Application**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**SCHOOL INFORMATION:**

Current High School: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Anticipated Month/Year of Graduation: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_

Institution at which to use scholarship: \_\_\_\_\_

If you are a student seeking financial aid, have you contacted your respective institution(s) for criteria on how a scholarship may or may not impact your financial aid package?

YES \_\_\_\_\_ NO \_\_\_\_\_ NOT APPLICABLE \_\_\_\_\_

**COMMUNITY SERVICE/VOLUNTEER EXPERIENCE:**

Please list your community service and volunteer experience not required by school organizations, indicating the type of work and activities involved, the number of hours worked and the length of time you have been actively involved:

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**ACTIVITIES:**

Please list the school activities in which you have participated and any offices held:

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Do you have a part-time job? If so, where?

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Please list comments to financial need and/or unique circumstances which would warrant special financial consideration.

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**APPLICANT ESSAY:**

In a concise way (500 words or less), please help the committee get to know you better by telling us about who you are, what motivates you, your academic interests, and a summary of what you hope to do in the future.

**REQUIRED DOCUMENTATION:**

1. Completed, signed application form
2. Official school transcript
3. Essay (500 words or less)

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Mail Completed Application Packets by March 15 to:**

**R. K. Mellon Family Scholarship of the Ligonier Valley Endowment  
ATTN: Scholarship Advisory Committee  
Town Hall  
120 East Main Street  
Ligonier, PA 15658**